

**UNITED STATES BANKRUPTCY COURT, LAS VEGAS, NEVADA
PROCEDURES FOR REQUESTING PARTICIPATION
VIA TELEPHONE IN THE COURTROOM
(TELEPHONIC HEARING)**

The following procedures must be followed to participate telephonically in any hearing before all Bankruptcy Judges in Las Vegas, Nevada:

- 1. Parties must place in writing their request to participate telephonically 48 hours prior to the hearing date. This request may be mailed to the U.S. Bankruptcy Court, 300 Las Vegas Blvd. So., Las Vegas, Nevada 89101, to the attention of the presiding Judge or faxed to following number:**

Judge Riegle - fax number 702-388-6547

Judge Markell - fax number 702-388-6970

Letters should include the following:

- A. Debtor's name**
 - B. Bankruptcy case number**
 - C. Date and Time of hearing**
 - D. Name and Telephone number of participant**
 - E. Good cause for the telephonic appearance**
- 2. Upon the approval of your request, the courtroom deputy or a member of the Judge's staff will call to advise if permission has been or has not been granted. If granted, instructions will be given at this time as to the procedures to be followed and a phone number to call into the courtroom.**

PROCEDURES IF PERMISSION IS GRANTED:

- 1. Party is to await a phone call from the courtroom deputy indicating the case is to be called and for further instructions. All telephonic hearings are placed at the end of the calendar which may result in the matter not being called at the time scheduled.**
- 2. Parties are not to use a speaker phone as this may interfere with the recording of the hearing. This court records hearings rather than using court reporters, therefore, clarity is of the utmost importance.**
- 3 Parties are to identify themselves each time they speak so that the Judge and the recorder know who is addressing the court.**